



Granite Town Media

Advisory Committee

Meeting Minutes

23 October 2014

Present: Dave Alcox, Kevin Federico, Tim Finan, Don Jalbert, Joe Kasper, Mike McInerney, Tom Schmidt

Absent: Kevin Drew

Guests:

Call to Order:

Meeting called to order 6.05 PM

Minutes

Minutes approved.

Old business

The problem with BoS equipment was not equipment failure but because some pieces of equipment were accidentally turned off.

Live Internet streaming of Government channel is back up, Education channel is still down. Mike needs to purchase a replacement audio adapter for Edu channel. Discussed if the programs one sees on EZstream are exactly the same as if they have Cable TV. Turns out EZstream "live" feed is limited to scheduled recorded programs. To view a live event on EZstream the user must click on the meeting event itself.

Mike has begun working on PSA to assist the Wadliegh library's expansion program. Goal is to capture limitations and maintenance problems of the existing building and explain features of the proposed expansion.

Sports coverage is going well this year, field hockey and volleyball teams are in the playoffs.

Creating custom EZstream search terms to provide unique school GTM page is not practical. District will add a link to the same EZstream page used to by the town's web site to make it easier for students and parents to access coverage of school events. Mike will load all GTM events, town and school, on the EZstream page.

Mike is still working to develop a cost estimate to upgrade BoS equipment and provide multicamera sports coverage.

Plan to move GTM equipment from high school to town hall is still under consideration but until Town Hall renovation is complete will probably not be practical.

Mike is working with Bruce (IT Dir) to set up caching server to facilitate work flow.

Mike requested we spend some time in a work session reviewing the town web site, specifically to address usability issues and broken links. This has been repeatedly postponed due to work load.

New Business

Andrew resigned as he is no longer a town employee. We thank him for his years of service to GTM.

Mike reported the new videographers Scott and George are working well and getting up to speed quickly.

Mike is working on videos about police cruiser internal space issues and a Halloween safety PSA.

Tom requested approved version of the Policy and Procedure manual and Bylaws be posted on the town web site. Work on updating the P&P manual with public access was postponed until the next meeting.

Tom requested Mike update the elected official page to show when ends term and to remove personal information and replace it wherever possible with professional contact information.

Discussed GTM information needed for 2014 annual town report. Mike indicated he was all set writing the section. Tom brought GTM history up to date to assist.

Upcoming Meeting:

20 November 2014 6 PM Ambulance building meeting room

Adjourn:

Meeting adjourned 7:20 PM

Respectfully submitted: Tom Schmidt